

# EXECUTIVE BOARD

## A G E N D A

**Date: Monday 8 January 2007 at 9.00 am**

**Venue: Old Library, Town Hall**

### **Membership as from 18 May 2006**

John Goddard (Leader)  
David Rundle (Deputy Leader)  
Alan Armitage  
Jean Fooks  
Patrick Murray  
Stephen Tall  
Caroline van Zyl  
Antonia Bance  
Sajjad Malik  
Matthew Sellwood

### **Portfolios**

Overarching  
Stronger Communities  
Healthier Environment  
Cleaner City  
Improving Housing  
Better Finances  
Safer City  
Without portfolio  
Without portfolio  
Without portfolio

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The quorum of the Executive Board is three members. No substitutes are permitted.

## **Declaring Interests**

### **What interests do I need to declare in a meeting?**

As a first step you need to declare any personal interests you have in a matter. You will then need to decide if you have a prejudicial interest in a matter.

### **What is a personal interest?**

You have a personal interest in a matter if that matter affects the well being or financial position of you, your relatives or your friends more than it would affect other people in the Council's area. A personal interest can affect you, your relatives or your friends positively or negatively. You should declare it if you or they would stand to gain or lose by the decision.

You also have a personal interest in a matter if it relates to any interests which you must register.

### **What do I need to do if I have a personal interest in a matter?**

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

### **Can I stay in a meeting if I have a personal interest?**

You can still take part in the meeting and vote on the matter unless your personal interest is also a prejudicial interest.

### **What is a prejudicial interest?**

A prejudicial interest is one which a member of the public who knows the relevant facts would reasonably think is so significant that it is likely to affect your judgement of the public interest.

### **What is not a prejudicial interest?**

The Code of Conduct sets out a small number of exceptions. Check with the Monitoring Officer if you are in any doubt.

### **What do I need to do if I have a prejudicial interest?**

If you have a prejudicial interest in a matter being discussed at a meeting, you must leave the room. You cannot take part in discussions on that matter or try improperly to influence anyone's decision on the matter.

**PART I**  
**PUBLIC BUSINESS**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

Members are asked to declare any personal or personal and prejudicial interests they have in any of the following agenda items. Guidance on this is set out above.

**3. PUBLIC QUESTIONS**

Executive Board Procedure Rule 13(iii) - At the discretion of the Executive Board, members of the public may ask questions about issues set out on the agenda, subject to having registered with the Chief Executive their wish to speak, and the subject matter of the question, by 2.00 pm on the working day before the meeting.

Procedure Rule 13(iii) says that the Executive Board may hear questions for up to a maximum of 15 minutes. There is no provision for the terms of the Procedure Rule to be suspended.

**4. SCRUTINY RECOMMENDATIONS AND REPORTS**

There are no such recommendations for the Board to consider.

**5. PROPOSAL FOR THE SHOTOVER DAY CARE CENTRE WITH REGARD TO THE HORSPATH ROAD RESOURCE CENTRE; EVALUATION AND RESULTS OF FEASIBILITY STUDY**

*Portfolio holder: Councillor van Zyl*

Report (attached) of the Neighbourhood Renewal Business Manager

**6. PURCHASE OF CITY WORKS VEHICLES – MAJOR PROJECT APPROVAL AND BUDGET APPROVAL**

*Portfolio holder: Councillors Fooks and Tall*

Report (attached) of the Financial and Asset Management Business Manager

**7. SETTING OF THE COUNCIL TAX BASE 2007- 08**

*Portfolio holder: Councillor Tall*

Report (attached) of the Financial and Asset Management Business Manager

**8. BUSINESS CONTINUITY PLANNING**

Report (attached) of the Strategic Director, Finance and Corporate Services

**9. AREA COMMITTEE RECOMMENDATIONS**

There are no such recommendations for the Board to consider

**10. PORTFOLIO HOLDER QUESTIONS**

There are no questions for the Board to consider

**11. DECISIONS TAKEN IN THE BEST INTERESTS OF THE COUNCIL**

There are no decisions for the Board to consider

**12. FUTURE ITEMS**

List (attached) of future agenda items as set out in the Forward Plan, published on 15 December 2006, compiled by the Head of Legal and Democratic Services

**13. MATTERS EXEMPT FROM PUBLICATION**

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 of the on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule I2A of the Local Government Act 1972.

The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**PART II**

**MATTERS EXEMPT FROM PUBLICATION**

**C1. CENTRAL OFFICE ACCOMMODATION ISSUES UPDATE**

*Portfolio holder: Councillor Tall*

Report (attached) of the Financial and Asset Management Business Manager

(Exempt – paragraph 3 – information relating to the financial or business affairs of any particular person [including the authority holding that information]).

The public interest in maintaining an exemption is that negotiations relating to the acquisition or disposal of assets are not compromised for so long as they remain subject to contract.)